

**Request for Access – External Researcher
Dana-Farber Cancer Institute**

You have been identified as an External Researcher that will utilize Dana-Farber research facilities. To gain access:

- o Complete the form below
- o Email completed form to your DFCI Host/Sponsoring Manager
- o Complete account registration for mobile access when you receive an email from HIDOrigo@cloudservices.hidglobal.com

External Researcher Information

First Name	
Last Name	
Affiliation/Institution/Employer	
Cell Phone Number	
Email Address	

By submitting this form as the External Researcher above, you understand that you are responsible for and attest to:

- Wearing your Institution ID badge above the waist at all times on DFCI premises

Signature: _____ **Date:** _____

DFCI Host/Sponsoring Manager Information

As DFCI Host/Sponsoring Manager, verify the request above. To complete the access request:

- o Fill out the below
- o Select the badge access the External Researcher needs from the drop down below
- o Email the completed form to DFCI General Services at General_Services@dfci.harvard.edu

Name	
Department	
Select Badge Access Needed from the drop down	

By submitting this form as the DFCI Host/Sponsoring Manager above, you understand that you are responsible for and attest to:

- Informing General Services when the External Researcher no longer needs card reader access

Signature: _____ **Date:** _____